



# ROSS TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES FEBRUARY 26, 2018

The Ross Township Board of Trustees met in regular session to transact business for Ross Township.

## CALL TO ORDER – PLEDGE OF ALLEGIANCE

### ROLL CALL

Present – Keith Ballauer, Thomas E. Willsey and Ellen Yordy.

### PROCEDURAL ACTION

#### Motion 18-033

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to dispense with the reading of the minutes of the Regular Meeting held on February 15, 2018.

The vote of the Board shows as follows: All present voted yes, motion carried.

#### Motion 18-034

Upon motion by Trustee Willsey and seconded by Trustee Ballauer, the Board voted to approve the minutes of the Regular Meeting held on February 15, 2018.

The vote of the Board shows as follows: All present voted yes, motion carried.

Fiscal Officer Judy Huffman reported as of this date the township has on deposit \$2,885,994.57. She provided the Board with copies of the Bank Reconciliation Statement and the Cash Summary by Fund Report for January, 2018. She also presented the liability insurance proposal for 2018 and asked the Board to determine if it wanted to increase coverage. The Board declined the change.

### DEPARTMENT REPORTS

**Administration** – Bob Bass provided an explanation for resolutions for a nuisance declaration on Wren and to amend staffing levels for the Fire Department. He provided an updated nuisance report; requested permission to purchase a keyfob system for the Government Center; and reported that the County Commissioners rejected the Zoning Resolution amendments without explanation and advised of the impending end of the medical marijuana moratorium. The Board granted unanimous permission for the keyfob system;

noted the need to attend a future Commissioner's meeting to determine why the zoning text amendment was denied and agreed to extend the medical marijuana moratorium for an additional six months.

**Fire Department** – Chief Steve Miller presented Commendation Awards to Ross Firefighter/Medics Lt. Landen Richey, Jeremy Waldroff, Nate Holt and Andy Flannery for their exceptional work on a very complex extrication on US 27 the afternoon of February 7<sup>th</sup>. Appreciation letters were also sent to Ross Police Officer David Liddil, the Morgan Twp. Fire Department and to Reffitt's Towing for their assistance. He also discussed the need for a motion for personnel moves for Firefighter/Medic Steed and for Firefighter/EMT Sparks.

**Road Department** – Road Superintendent Paul Bulach informed the Board of the future need to close Morgan Ross Road for correction of a subgrade void under the street.

**Police Department** – No report

## **PUBLIC PARTICIPATION**

Resident Jerry Hilbert asked if the Commissioner's denial of the zoning text amendment was somehow linked to the medical marijuana issue. Trustee Willsey stated that he did not believe that they were related.

## **OLD BUSINESS**

Trustee Willsey led a discussion on the 2018 Open House. The Administrator stated that the timing to move the open house to the Government Center was poor due to the upcoming auction of surplus equipment strewn throughout the building which would not be gone in time for the May 20<sup>th</sup> open house. Trustee Yordy stated her opinion that it should remain at Station 2 for at least one more year. The Board concurred.

## **NEW BUSINESS**

### **Announcements**

The Board agreed on changing the dates of the next meeting from March 15<sup>th</sup> to March 12<sup>th</sup>.

### **Correspondence**

None.

### **Legislation**

**Purpose** – Earlier in the meeting, the Administrator provided evidence of a nuisance violation existing at various properties on Wren Avenue. This

resolution declares those properties to be a nuisance and orders their abatement.

**Resolution 2018-011**

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted on the adoption of a resolution declaring a nuisance for accumulated debris and/or excessive vegetation at 2177, 2195 and contiguous Vacant Residential Land on Wren Avenue.

The vote of the Board shows as follows: All present voted yes, motion carried.

**Purpose** – The Fire Chief requested that the Board move two current employees into positions which require a change to the staffing levels of the department. This resolution amends the Staffing Level and Pay Rate Summary to reflect that change.

**Resolution 2018-012**

Upon motion by Trustee Willsey and seconded by Trustee Ballauer, the Board voted on the adoption of a resolution amending the staffing level and pay summary rates for the fiscal year ending December 31, 2018.

The vote of the Board shows as follows: All present voted yes, motion carried.

**Purpose** – At Resolution Number 2016-042 and again at Resolution 2017-006, the Ross Township Board of Trustees imposed a six month moratorium on the issuance and processing of any permits allowing cultivators, processors and retail dispensaries within the township. The Board of Trustees desires to extend the moratorium for an additional six months in order to continue to undertake a review of the new law and related issues and to have staff recommend resolutions to the Board regarding the cultivation, processing and retail dispensing of medical marijuana. This resolution declares that moratorium.

**Resolution 2018-013**

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted on the adoption of a resolution amending Ross Township Board of Trustees Resolution Number 2016-042, 2017-006 and 2017-044 which imposes a moratorium of six months on the issuance and processing of any permits allowing cultivators, processors and retail dispensaries within the township.

The vote of the Board shows as follows: All present voted yes, motion carried

**Motion 18-035**

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to approve the following voucher/warrants totaling \$142,464.34 and authorize payment:

<b>NUMBER</b>	<b>PAYEE</b>	<b>AMOUNT</b>
44568	AMBULANCE MAINTENANCE COMPANY INC	\$145.35
44569	ARAMARK UNIFORM SERVICES	\$64.90
44570	BENISTAR/HARTFORD – 6795	\$898.08

44571	BOUND TREE MEDICAL, LLC	\$465.74
44572	D&R TARPING	\$63.80
44573	DOROTHY NIEMAN	\$50.00
44574	ELLEN W. YORDY	\$290.40
44575	FIRST FINANCIAL BANK	\$4,644.24
44576	JEFFERY BAKER & ASSOCIATES INCORPERATED	\$250.00
44577	JOHN D. PREUER & ASSOCIATES, INC.	\$88.50
44578	JUDY HUFFMAN	\$150.00
44579	MATHESON TRI-GAS INC	\$289.15
44580	RUMPKE	\$334.00
44581	THOMAS WILLSEY	\$405.40
44582	TIME WARNER CABLE	\$109.98
44583	UNIFIRST CORPORATION	\$29.50
44584	CHIEF STEVE MILLER	\$92.50
44585	A. E. DAVID COMPANY	\$30.35
44586	BEST GENERAL CONTRACTING TIRES	\$105.00
44587	BUTLER COUNTY SHERIFF'S OFFICE	\$1,750.00
44588	HUFF'S GNS	\$196.89
44589	STRYKER SALES CORPORATION	\$1,602.47
44590	AMERIGAS	\$1,078.88
44591	CINCINNATI SAFETY UPFITTERS LLC	\$537.00
44592	KIESLER'S POLICE SUPPLY INC	\$90.11
44593	UC HEALTH	\$483.66
44594	OTARMA	\$71,480.00
44595	DELTA DENTAL	\$502.74
44596	ALVIS MATERIALS	\$49.50
44597	OVERHEAD DOOR	\$796.50
44598	UNIFIRST CORPORATION	\$59.00
44599	WATSON GRAVEL, INC.	\$80.43
44600	KEITH BALLAUER	\$148.80
44601	NATIONAL PEN CO. LLC	\$244.90
44602	ZIP GRAPHICS	\$79.40
44603	AIRGAS GREAT LAKES	\$100.40

The vote of the Board shows as follows: All present voted yes, motion carried.

**Motion 18-036**

Upon motion by Trustee Willsey and seconded by Trustee Ballauer, the Board voted to voluntarily move Danny Steed from the position of part time Firefighter/Medic to volunteer Firefighter/Medic and to move Brandon Sparks from the position of volunteer Firefighter/EMT to part time Firefighter/EMT at the hourly rate from \$13.00 per hour. This action is in compliance with the current Staffing Level and Pay Summary resolution.

The vote of the Board shows as follows: All present voted yes, motion carried.

