



## ROSS TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES MAY 17, 2018

The Ross Township Board of Trustees met in regular session to transact the business for Ross Township.

### CALL TO ORDER – PLEDGE OF ALLEGIANCE

### ROLL CALL

Present – Keith Ballauer, Thomas E. Willsey and Ellen Yordy.

### PROCEDURAL ACTION

#### Motion 18-065

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to dispense with the reading of the minutes of the Regular Meeting held on May 3, 2018.

The vote of the Board shows as follows: All present voted yes, motion carried.

#### Motion 18-066

Upon motion by Trustee Willsey and seconded by Trustee Ballauer, the Board voted to approve the minutes of the Regular Meeting held on May 3, 2018.

The vote of the Board shows as follows: All present voted yes, motion carried.

#### Motion 18-067

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to dispense with the reading of the minutes of the Special Meeting held on May 14, 2018.

The vote of the Board shows as follows: All present voted yes, motion carried.

#### Motion 18-068

Upon motion by Trustee Willsey and seconded by Trustee Ballauer, the Board voted to approve the minutes of the Special Meeting held on May 14, 2018.

The vote of the Board shows as follows: All present voted yes, motion carried.

The Board received a special presentation from **Girl Scout Troop 44704** celebrating the Troops earning of a community badge. Scouts Payten Hume and Payton Thomsen presented the Board of Trustees with an alphabetized placard of important people, places and events in the Township.

### DEPARTMENT REPORTS

**Administration** – Administrator Bob Bass provided evidence of nuisance violations to exist Herman Road and Windy Knoll Drive for consideration of a resolution. The Board directed the Administrator to work with RAMM on the possibility of obtaining their assistance on two open nuisances.

**Fire Department** – Chief Steve Miller provided a reminder of the Township’s Open House on May 20<sup>th</sup> from 12 to 4 pm at Fire Station #2 at 1308 Ross Millville Road (US 27).

**Road Department** – Road Superintendent Paul Bulach advised that Morgan Ross Road is to close starting May 29<sup>th</sup> for culvert replacement; that he has reviewed 3 roads for removal of their maintenance bonds and asked the Board to consider rehiring Joe Conrad for the summer.

**Police Department** – Chief Darryl Haussler announced the dates for the upcoming Law Camp (June 22-24) and Fish With A Cop (June 16) and the Click It or Ticket Campaign (May 21 – June 3) activities; gave details of the 2 OVI’s and 12 driving under suspension arrests resulting from the Ohio Highway Patrol’s OVI checkpoint in Ross on May 4<sup>th</sup>; and requested that the Board consider hiring Trevor Lutterbie and Zack Martin to part-time status on June 1<sup>st</sup>.

## **PUBLIC PARTICIPATION**

Resident Linda Dingle of Smith Road asked for the Boards assistance in obtaining a parcel split on property she owns in Ross. The Board directed her to the Butler County Planning Department for further assistance.

Resident Raymond Wurzelbacher, representing the Farm and Village Garden Club, presented the Board with a drawing showing plans for completion of landscaping and the construction of a veteran’s memorial at the Government Center. The Board asked him to put together bids for the landscaping portion of the project for immediate consideration and to continue working toward the completion of the memorial.

Resident Mike Luther addressed the Police Chief with concerns for illegal passing of vehicles on US 27. The Chief will work with Mr. Luther on a solution.

## **OLD BUSINESS**

The Board of Trustees met in special session on May 14<sup>th</sup> to discuss a levy for the Police Department on the November, 2018 ballot. The Board looked at three possible levies outlined as followed: Option 1-renew the existing 2.75 mill levy at 2013 taxation values; Option 2-renew the existing 2.75 mill levy at 2013 taxation values and to add 1 additional mill to the issue; or Option 3-replace the existing 2.75 mill levy at current taxation values and to add 1 additional

mill to the issue. The Board was polled individually. Trustee Yordy stated that she preferred Option 3 as, in her opinion; it was the only option which fully funded the department's needs. Trustee Willsey concurred with Trustee Yordy. Trustee Ballauer stated that he preferred Option 2. After additional deliberation and consideration, the Trustee Willsey asked for a motion.

#### **Motion 18-069**

Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted to direct the Township Administrator to work with the Butler County Auditor and Prosecutor's Office to create and obtain the necessary resolutions which will place a levy on the ballot to replace the existing 2.75 mill levy at current taxation values and to add 1 additional mill to the issue.

The vote of the Board shows as follows: Trustees Yordy and Willsey voted yes; Trustee Ballauer voted no, motion carried

Trustee Yordy reported the next court date on the matter of the zoning violation regarding the Hendel property in the Venice Gardens subdivision will not take place until July 31<sup>st</sup>. The Board instructed the Administrator and the Fire Chief to stay on top of the situation including the progression of the business property on US27. The Administrator will advise the Board of any new developments as they unfold.

## **NEW BUSINESS**

### **Announcements**

None

### **Correspondence**

The Butler County MetroParks sent an invitation to its ribbon cutting ceremony for the opening of a new section of the Great Miami River Trail in Middletown on June 2, 2018.

### **Legislation**

**Purpose** – Earlier in the meeting, the Administrator provided evidence of nuisance violations to exist Herman Road and Windy Knoll Drive. This resolution declares those properties to be a nuisance and orders their abatement.

#### **Resolution 2018-022**

Upon motion by Trustee Willsey and seconded by Trustee Ballauer, the Board voted on the adoption of a resolution declaring a nuisance for accumulated debris and/or excessive vegetation at 3748 Herman Road and 3687 Windy Knoll Drive.

The vote of the Board shows as follows: All present voted yes, motion carried.

**Purpose** – The Board has previously approved annual pay and staffing levels for it's' employees for fiscal year 2018. Earlier in the meeting, the Road

Superintendent requested the Board consider hiring a seasonal employee. This resolution amends the Staffing Level and Pay Rate Summary to reflect that change. Exhibit "A" of the resolution details both the dollar and staffing increase for the seasonal position

**Resolution 2018-023**

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted on the adoption of a resolution amending the staffing level and pay summary rates for the fiscal year ending December 31, 2018.

The vote of the Board shows as follows: All present voted yes, motion carried.

**Motion 18-070**

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to approve the following voucher/warrants totaling \$103,442.83 and authorize payment:

NUMBER	PAYEE	AMOUNT
44790	AIRGAS GREAT LAKES	\$736.20
44791	ALERT-ALL	\$440.00
44792	BAKER HARDWARE	\$18.00
44793	BEST SIGN RNTALS	\$164.00
44794	DUKE ENERGY	\$1,008.89
44795	KRISTEN L. GILLUM	\$160.00
44796	MEDICAL MUTUAL OF OHIO	\$12,652.79
44797	MELVIN STONE	\$725.09
44798	PRO CHEM, INC	\$407.40
44799	QUALITY PUBLISHING CO	\$3,056.16
44800	QUILL CORPORATION	\$149.97
44801	ROSS HARDWARE	\$611.38
44802	SOUTHWEST REGIONAL WATER DISTRICT	\$237.29
44803	TIME WARNER CABLE	\$128.08
44804	TIME WARNER CABLE	\$5.58
44805	UNIFIRST CORPORATION	\$30.50
44806	VERIZON WIRELESS	\$21.23
44807	AIRGAS GREAT LAKES	\$618.93
44808	AMERIGAS	\$398.67
44809	BILL SPADE ELECTRIC INC	\$370.50
44810	BOUND TREE MEDICAL, LLC	\$122.73
44811	BRYAN G. ROGERS	\$222.19
44812	CRONIN FORD INC	\$450.81
44813	DUKE ENERGY	\$1,795.62
44814	ELLEN W. YORDY	\$9.93
44815	ERNST CONCRETE	\$595.00
44816	HAMILTON COUNTY CORONER	\$135.00
44817	JACK TREMAIN	\$1,249.83
44818	LOWES BUSINESS ACCOUNT	\$174.28
44819	MERCY OCCUPATIONAL HEALTH & URGENT CARE	\$68.00
44820	MT PLEASANT ASPHALT COMPANY	\$1,724.34

44821	NORTHGATE FORD LINCOLN MERCURY INC	\$368.79
44822	QUILL CORPORATION	\$76.95
44823	ROSS AUTO PARTS	\$74.22
44824	RUMPKE	\$334.38
44825	THE VENICE CORNERSTONE	\$400.00
44826	TIME WARNER CABLE	\$219.98
44827	TRANSUNION RISK AND ALTERNITIVE	\$25.00
44828	UNIFIRST CORPORATION	\$30.50
44829	WM E FAGALY & SON INC	\$1,586.40
44830	WORKER BEE MEDIA, LLC	\$1,800.00
44831	CHIEF STEVE MILLER	\$82.50

The vote of the Board shows as follows: All present voted yes, motion carried.

**Motion 18-071**

Upon motion by Trustee Willsey and seconded by Trustee Ballauer, the Board voted to direct the Township Administrator to rehire Joe Conrad to the position of Seasonal Laborer in the Road Department at the rate of \$11.75 per hour. The employment is in accordance with the current Staffing Summary and Pay Rate resolution.

The vote of the Board shows as follows: All present voted yes, motion carried

**Motion 18-072**

Upon motion by Trustee Willsey and seconded by Trustee Ballauer, the Board voted to move Trevor Lutterbie and Zach Martin from the ranks of Auxiliary Police Officer to the position of Part time Police Officer in the Police Department effective on June 1<sup>st</sup> at the rate of \$16.50 per hour resulting from their successful completion of their field training programs. The employment is in accordance with the current Staffing Summary and Pay Rate resolution.

The vote of the Board shows as follows: All present voted yes, motion carried

**Motion 18-073**

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to retire to executive session to discuss details relative to security arrangements and emergency response protocols for a public body or a public office in accordance with Ohio Revised Code Section 121.22(G)(6) at 7:17pm.

The vote of the Board shows as follows: All present voted yes, motion carried

**Motion 18-074**

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to return from executive session to the scheduled special meeting at 7:51pm.

The vote of the Board shows as follows: All present voted yes, motion carried

**Motion 18-075**

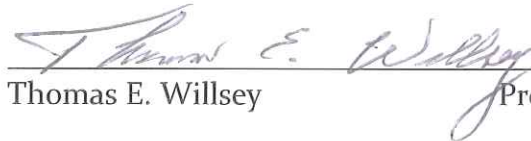
There being no further business to come before the Board at the time; upon motion by Trustee Willsey and seconded by Trustee Ballauer, the Board voted

to adjourn the meeting.

The vote of the Board shows as follows: All present voted yes, motion carried.

The next regular meeting of the Ross Township Board of Trustees will be held on June 7, 2018 at 6:00 pm at the Ross Township Government Center.

**ROSS TOWNSHIP BOARD OF TRUSTEES**

  
Thomas E. Willsey President

  
Ellen Yordy Vice President

  
Keith Ballauer Trustee

**ATTEST:**

  
Judy Huffman Fiscal Officer