



# ROSS TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES JULY 5, 2018

The Ross Township Board of Trustees met in regular session to transact the business for Ross Township.

## CALL TO ORDER – PLEDGE OF ALLEGIANCE

### ROLL CALL

Present – Thomas E. Willsey and Ellen Yordy. Absent - Keith Ballauer.

### PROCEDURAL ACTION

#### Motion 18-093

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to dispense with the reading of the minutes of the Regular Meeting held on June 21, 2018.

The vote of the Board shows as follows: All present voted yes, motion carried.

#### Motion 18-094

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to approve the minutes of the Regular Meeting held on June 21, 2018.

The vote of the Board shows as follows: All present voted yes, motion carried.

#### Motion 18-095

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to dispense with the reading of the minutes of the Special Meeting held on June 27, 2018.

The vote of the Board shows as follows: All present voted yes, motion carried.

#### Motion 18-096

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to approve the minutes of the Special Meeting held on June 27, 2018.

The vote of the Board shows as follows: All present voted yes, motion carried.

Fiscal Officer Judy Huffman reported as of this date the township has on deposit \$3,341,603.10. She provided the Board with copies of the Bank Reconciliation Statement and the Cash Summary by Fund Report for June, 2018.

#### Motion 18-097

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to open the public hearing on the 2019 Tax Budget. The vote of the

Board shows as follows: All present voted yes, which motion carried.

Fiscal Officer, Judy Huffman presented the proposed 2019 Tax Budget to the Board. She detailed the anticipated 2019 revenue and expenditures in each fund and noted that a resolution for adoption is prepared for later in the meeting and that, if approved, figures from the Tax Budget will be used as the 2018 Temporary Appropriations Budget. There were no additional questions or discussions resulting from the Fiscal Officer's report.

### **Motion 18-098**

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to close the public hearing on the 2019 Tax Budget. The vote of the Board shows as follows: All present voted yes, which motion carried.

## **DEPARTMENT REPORTS**

**Administration** – Administrator Bob Bass advised the Board of the following resolutions he will present for consideration later in this meeting: a Staffing Level and Pay Summary Rate resolution to allow for Chief Miller's request to reassign Assistant Chief Charles Caudill; the Police Department's Tax Levy Necessity Resolution to begin the process of placing their levy on the ballot in November, 2018; an Obsolete Equipment with value resolution to begin an internet auction of the listed items; an Obsolete Equipment with no value resolution to allow for salvage of listed items which are no longer needed for public use, obsolete, unfit for the use acquired and having no value; a Nuisance Assessment resolution for properties on Cardinal and Moeller. He also provided evidence of a nuisance and requested a Nuisance Abatement resolution for property on Lark. Finally, he presented a report of 2018 open and closed nuisances to date.

**Fire Department** – Chief Steve Miller presented the monthly report for June, 2018. He also requested the Board consider the reassignment of Assistant Chief Charles Caudill to part time Safety Officer.

**Road Department** – Road Superintendent Paul Bulach reported on the progress of the Rockyhill culvert project.

**Police Department** – Chief Darryl Haussler presented the monthly report for June, 2018. He also requested the Board allow him to move forward with the acquisition of a Chevrolet Tahoe to replace cruiser #116. The Board discussed the various vehicle options with the Chief and concurred with the Chief's decision on the basis of both maintenance history and officer safety.

## **PUBLIC PARTICIPATION**

Mary Holbert requested assistance with a non permitted trailer at 2084 Cardinal Avenue. The Administrator was assigned to assist her.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

### **Announcements**

None.

### **Correspondence**

The Butler County Engineer's Office reports that Hamilton New London Road will close 1.70 mile west of Layhigh Road and 5 feet east of Morgan Ross Road for a culvert replacement beginning Monday, July 2, 2018. The road is tentatively scheduled to reopen the week of July 9, 2018.

**Detour:** Eastbound Hamilton New London Road traffic will detour southeast on Cincinnati Brookville Road (SR 126) and north on Layhigh Road. Westbound traffic will reverse this route.

The Butler County Department of Development sent notice of a zoning appeals hearing at 7:00pm on July 17<sup>th</sup> in the Butler County Services Center to discuss a property split at 2043 Smith Road into three tracts without proper road frontage.

### **Legislation**

**Purpose** - In an effort to keep the department fully self-sufficient, discussion regarding the need to replace the current 2.75 mill levy and add an additional 1 mill of new levy in the Police Department is determined to be necessary. The Board requested the Butler County Prosecutor prepare the following resolution which begins the process of placing the levy on the November General Election ballot.

#### **Resolution 2018-029**

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted on the adoption of a resolution declaring the necessity for levy of a tax a job description for a School Resource Officer within the Police Department.

The vote of the Board shows as follows: All present voted yes, motion carried.

**Purpose** - After consideration of all discussion during the public hearing earlier in this meeting, the following resolution adopts the tax budget and makes the temporary appropriation of funds for expenditures for the fiscal year commencing January 1, 2019.

#### **Resolution 2018-030**

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted on the adoption of a resolution adopting the tax budget and making the temporary appropriation of funds for expenditures for the fiscal year commencing January 1, 2019 pursuant to R.C. Sections 5705.14, 5705.28, 5705.29 5705.30 and 5705.38.

The vote of the Board shows as follows: All present voted yes, motion carried.

**Purpose** – Section 505.10 of the Ohio Revised Code provides that a Board of Trustees may by resolution sell property at an on-line Internet sale upon finding it is not needed for public use, is obsolete or is unfit for the use for which it was acquired. This resolution declares such property for sale.

**Resolution 2018-031**

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted on the adoption of a resolution declaring certain property obsolete and no longer needed for public use, authorizing on-line internet sale of such property, ordering publication and notice and authorizing the Township Administrator to execute required documents.

The vote of the Board shows as follows: All present voted yes, motion carried.

**Purpose** – Section 505.10(a)(7) of the Ohio Revised Code provides that a Board of Trustees may dispose of or salvage township property upon finding it is not needed for public use, is obsolete, or is unfit for the use for which it was acquired and that the property has no value. This resolution declares such property unusable, having no value and ordering its disposal.

**Resolution 2018-032**

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted on the adoption of a resolution declaring certain township inventory items no longer needed for public use, obsolete, unfit for the use acquired, having no value, authorizing disposal or salvage thereof.

The vote of the Board shows as follows: All present voted yes, motion carried.

**Purpose** – At Board of Trustees Resolution Numbers 2018-019 and 2018-025 the Trustees declared a nuisance existed at 2155 Cardinal Avenue and 2678 Moeller Drive respectively, which required abatement by the Township's abatement crews. This resolution certifies those abatement expenses to the County Auditor for assessment.

**Resolution 2018-033**

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted on the adoption of a resolution certifying dangerous structure or nuisance violation abatement expenses at 2155 Cardinal Avenue and 2678 Moeller Drive to the County Auditor for assessment.

The vote of the Board shows as follows: All present voted yes, motion carried.

**Purpose** – Earlier in the meeting, the Administrator provided evidence of nuisance violations to exist at property on Lark Street. This resolution declares those properties to be a nuisance and orders their abatement.

**Resolution 2018-034**

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted on the adoption of a resolution declaring a nuisance for accumulated debris and/or excessive vegetation at 4032 Lark Street.

The vote of the Board shows as follows: All present voted yes, motion carried.

**Purpose** – Earlier in the meeting, the Fire Chief discussed the voluntary reassignment of Assistant Chief Charles Caudill to the position of Safety Officer. This resolution amends the Staffing Level and Pay Rate Summary to reflect that change.

**Resolution 2018-035**

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted on the adoption of a resolution amending the Staffing Level and Pay Summary Rates for the fiscal year ending December 31, 2018.

The vote of the Board shows as follows: All present voted yes, motion carried.

**Motion 18-099**

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to approve the following voucher/warrants totaling \$77,783.41 and authorize payment:

<b>NUMBER</b>	<b>PAYEE</b>	<b>AMOUNT</b>
44917	AIRGAS GREAT LAKES	\$61.17
44918	AMERICAN SAFETY & HEALTH INSTITUTE	\$60.00
44919	BOUND TREE MEDICAL, LLC	\$721.31
44920	DELTA DENTAL	\$502.74
44921	EMERGENCY MEDICAL PRODUCTS INC	\$187.40
44922	EXPRESS GRAPHICS	\$465.00
44923	FIRST FINANCIAL BANK	\$1,523.84
44925	HIGHWAY CONSULTING SERVICES INC	\$5,400.00
44926	IPS	\$300.00
44927	MAJOR SUPPLY CORP.	\$237.25
44928	MATHESON TRI-GAS INC	\$67.16
44929	OHIO ASSOC. OF CHIEFS OF POLICE, INC.	\$195.00
44930	SURDYKE, DOWD & TURNER CO., LPA	\$105.00
44931	TIME WARNER CABLE	\$109.98
44932	TREASURER, STATE OF OHIO	\$798.00
44933	UNIFIRST CORPORATION	\$61.00
44934	VOGELPOHL FIRE EQUIPMENT	\$1,308.64
44936	CHIEF STEVE MILLER	\$77.50
44937	3Z VC, LLC	\$145.00
44938	CHRIS PETTY	\$37.00
44939	CLAYT WERDEN ELECTRIC COMPANY INC	\$875.00
44940	FINLEY FIRE EQUIPMENT	\$7,745.34
44941	LUTHER LANDSCAPING	\$110.00
44942	MOLLIE JOHNSON	\$5.08
44943	OHIO STATE HIGHWAY PATROL	\$275.00
44944	PREMIER LANDSCAPING LLC	\$300.00
44945	PROGRESSIVE PLUMBING CO	\$160.00
44946	TIME WARNER CABLE	\$128.08
44947	TREADMAXX TIRE DISTRIBUTORS	\$532.08

44948 VERIZON WIRELESS \$21.15  
44949 VISION SERVICE PLAN - (OH) \$362.24  
The vote of the Board shows as follows: All present voted yes, motion carried.

**Motion 18-100**

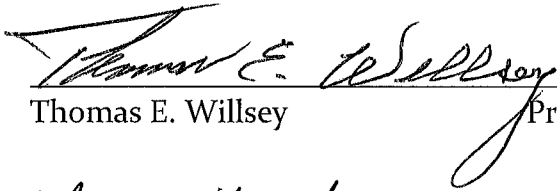
Upon motion by Trustee Willsey and seconded by Trustee Ballauer, the Board voted to reassign Assistant Fire Chief Charles into the position of **Safety Officer** in the Fire Department at the rate of \$18.30 per hour. The employment is in accordance with the current Staffing Summary and Pay Rate resolution. The vote of the Board shows as follows: All present voted yes, motion carried.

**Motion 18-101**

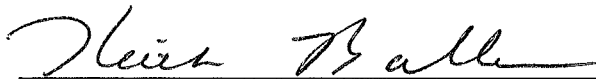
There being no further business to come before the Board at the time; upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted to adjourn the meeting. The vote of the Board shows as follows: All present voted yes, motion carried.

The next regular meeting of the Ross Township Board of Trustees will be held on July 19, 2017 at 6:00 pm at the Ross Township Government Center.

**ROSS TOWNSHIP BOARD OF TRUSTEES**

  
\_\_\_\_\_  
Thomas E. Willsey President

  
\_\_\_\_\_  
Ellen Yordy Vice President

  
\_\_\_\_\_  
Keith Ballauer Trustee

**ATTEST:**

  
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Judy Huffman Fiscal Officer