



ROSS TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES JANUARY 3, 2019

**The Ross Township Board of Trustees met in regular session
to transact business for Ross Township.**

CALL TO ORDER – PLEDGE OF ALLEGIANCE ROLL CALL

Present – Keith Ballauer, Thomas E. Willsey and Ellen Yordy.

PROCEDURAL ACTION

Motion 19-001

Upon motion by Trustee Willsey and seconded by Trustee Ballauer, the Board nominated and appointed Trustee Yordy to serve as President of the Board of Township Trustees for the fiscal year ending December 31, 2019.

The vote of the Board shows as follows: All present voted yes, motion carried.

Trustee Willsey then nominated Trustee Ballauer for the position of Board Vice President.

Motion 19-002

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board nominated and appointed Trustee Ballauer to serve as Vice President of the Board of Township Trustees for the fiscal year ending December 31, 2019.

The vote of the Board shows as follows: All present voted yes, motion carried.

Newly appointed President Yordy assumed the duty of conducting the meeting.

Motion 19-003

Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted to dispense with the reading of the minutes of the Regular Meeting held on December 20, 2018.

The vote of the Board shows as follows: All present voted yes, motion carried.

Motion 19-004

Upon motion by Trustee Yordy and seconded by Trustee Ballauer, the Board voted to approve the minutes of the Regular Meeting held on December 20, 2018.

The vote of the Board shows as follows: All present voted yes, motion carried.

Fiscal Officer Judy Huffman, reported as of this date the township has on deposit \$3,166,283.34. She provided the Board with copies of the Bank Reconciliation Statement and the Cash Summary by Fund Report for December, 2018.

DEPARTMENT REPORTS

Administration – Bob Bass provided an explanation for three resolutions and three motions to be considered as follows: *Financial*-sets amount of \$1000 for purchases requiring purchase orders and grants the Fiscal Officer authority to transfer money within funds and transfers General Fund money to the Police District Fund from fines levied by the courts and to the OTA Lease Fund for the final lease payment on Fire Station #2; *Housekeeping*-sets Trustee meeting dates, confirms Board appointments (Firefighter's and Police Dependency, and EMA), establishes holidays and adopts a travel reimbursement policy for 2019; *Auctions*-requires sales for obsolete equipment in 2019 via the internet; *Financial*- adopting staffing levels and pay rates for fiscal year ending December 31, 2019; and motions to set a Records Commission Meeting for January 17th and to set a Special Budget Hearing in January with suggested dates of January 15th, 16th, 22nd, 23rd, or 24th.

Fire Department – Chief Steve Miller presented the monthly report for December, 2018.

Road Department – Road Superintendent Paul Bulach reported on culvert replacement issues and asked for permission to apply for a storm water grant.

Police Department – Acting Chief Jack Tremain presented the monthly report for December, 2018. He also announced that an arrest had been made in the street sign shootings.

PUBLIC PARTICIPATION

Ross-Millville Rd. resident Dennis Fernbach asked for the township's assistance in the repairs to his driveway caused by the overflow of water through the drainage ditch. The Board instructed the Road Superintendent to contact the Butler County Engineer for guidance on this matter.

Banyon Ct. resident Daron Rhoads asked for the township's support to increase safety with the installation of fire hydrants and improve the drinking water quality in his neighborhood. The Board agreed to help where possible.

OLD BUSINESS

Administrator Bob Bass provided legal counsel's response to hoarder situations. The Thrush nuisance request was tabled until February.

Administrator Bob Bass reported that there is no up-date on the Hendel

situation.

NEW BUSINESS

Announcements

None

Correspondence

None

Legislation

Purpose-The Auditor of the State of Ohio requires certain policy be established annually to allow the Fiscal Officer to maneuver funds; create purchase orders and authorize General Fund monies. This resolution sets that policy.

Resolution 2019-001

Upon motion by Trustee Yordy and seconded by Trustee Willsey, the Board voted on the adoption of a resolution setting the amount for purchases requiring a purchase order; granting authority to the Fiscal Officer to move funding from one line item to another within the same fund; authorizing transfer from the General Fund of Ross Township to various other funds pursuant to R.C. 5705.14(E) and requesting an Amended Certificate of Estimated Resources from the Butler County Auditor.

The vote of the Board shows as follows: All present voted yes, motion carried.

Purpose-The Board of Trustees must establish policy annually to allow for travel expense reimbursement, set meeting and holiday dates, and to appoint its members to various boards and committees for the current year. This resolution adopts those housekeeping measures.

Resolution 2019-002

Upon motion by Trustee Willsey and seconded by Trustee Yordy, the Board voted on the adoption of a resolution establishing the schedule for meetings of the Board of Trustees, confirming appointments to various Boards or Committees, establishing holidays and adopting an Elected Official's Travel Expense Policy for fiscal year 2019.

The vote of the Board shows as follows: All present voted yes, motion carried.

Purpose-The Ohio Revised Code requires that the Board establish an annual policy for selling unneeded, obsolete or unfit township property. This resolution adopts policy to utilize an internet auction site for these sales.

Resolution 2019-003

Upon motion by Trustee Ballauer and seconded by Trustee Willsey, the Board voted on the adoption of a resolution declaring intent to conduct an internet auction for the sale of unneeded, obsolete or unfit Township personal property effective until December 31, 2019.

The vote of the Board shows as follows: All present voted yes, motion carried.

Purpose – Earlier in this meeting, the Road Superintendent discussed the desire to apply through the Butler County Stormwater District for a \$200,000 Large Government Grant for the construction of a truck wash bay at the department’s maintenance facility and a \$10,000 Small Government Grant for ditching and drainage repairs on various Ross Township streets. These resolutions authorize those applications

Resolution 2019-004

Upon motion by Trustee Ballauer and seconded by Trustee Yordy, the Board voted on the adoption of a resolution authorizing application for a grant from the Butler County Stormwater District for it’s Small Government Grant funds to assist with various ditching and drainage projects and authorizing the Road Superintendent to execute any required documents in connection with the grant application.

The vote of the Board shows as follows: All present voted yes, motion carried.

Resolution 2019-005

Upon motion by Trustee Ballauer and seconded by Trustee Willsey, the Board voted on the adoption of a resolution authorizing application for a grant from the Butler County Stormwater District for it’s Large Government Grant funds to assist with construction of a truck wash bay and authorizing the Road Superintendent to execute any required documents in connection with the grant application.

The vote of the Board shows as follows: All present voted yes, motion carried.

Motion 19-005

Upon motion by Trustee Ballauer and seconded by Trustee Willsey, the Board voted to approve the following voucher/warrants totaling \$34,180.75 and authorize payment:

| NUMBER | PAYEE / AMOUNT |
|---------------|---|
| 45480 | AIRGAS GREAT LAKES \$150.68 |
| 45481 | BENISTAR/HARTFORD - 6795 \$957.34 |
| 45482 | CAMP SAFETY EQUIPMENT, INC. \$237.31 |
| 45483 | CareWorksComp \$2,818.00 |
| 45484 | CENTER MASS DEFENSE \$40.00 |
| 45485 | DELTA DENTAL \$502.74 |
| 45486 | FIRST FINANCIAL BANK \$1,703.82 |
| 45487 | KLEI LAWNMOWER SALES & SERVICE CO. \$129.92 |
| 45488 | MARK SMITH \$350.00 |
| 45489 | MN8FOX FIRE/LUMAWARE SAFETY \$1,698.05 |
| 45490 | NEW POINT STONE CO INC \$1,456.41 |
| 45491 | NORTHGATE FORD LINCOLN MERCURY INC \$539.20 |
| 45492 | PRO CHEM, INC \$408.79 |
| 45493 | SECURITY FENCE GROUP INC \$1,098.48 |
| 45494 | SOUTHWEST REGIONAL WATER DISTRICT \$16,932.00 |

45495 UNIFIRST CORPORATION \$30.50
 45496 WH CHIEF STEVE MILLER \$80.00
 45497 ALT PROMOTIONS \$330.00
 45498 AMERIGAS \$968.99
 45500 MAJOR SUPPLY CORP. \$45.51
 45501 OHIO STATE FIREFIGHTERS' ASSOCIATION \$100.00
 45502 TIME WARNER CABLE \$128.08
 45503 TPM LIFE INSURANCE COMPANY \$557.30
 45505 UNIFIRST CORPORATION \$91.50
 45506 VISION SERVICE PLAN - (OH) \$181.12
 45507 VOGELPOHL FIRE EQUIPMENT \$85.87
 45508 JEFF CLARK \$34.00
 45509 TREASURER OF STATE OF OHIO (FUND 83F) \$280.00
 45510 CITY OF BLUE ASH \$21.27
 45511 FAIRFIELD INCOME TAX DIVISION \$328.15
 45512 CITY OF FRANKLIN \$228.08
 45513 CCA \$437.94
 45514 KENTUCKY STATE TREASURER \$612.72
 45515 RITA \$91.72
 45516 CITY OF MASON \$25.56
 45517 CITY OF MONROE \$173.69
 45518 CITY OF TRENTON \$324.01
 45519 CITY OF MILFORD \$2.00

The vote of the Board shows as follows: All present voted yes, motion carried.

Motion 19-006

Upon motion by Trustee Ballauer and seconded by Trustee Willsey, the Board voted to set a meeting of the Ross Township Records Commission to be held on Thursday, January 17, 2017 at 5:30PM at the Ross Township Government Center.

After discussion the motion was tabled.

Motion 19-007

Upon motion by Trustee Ballauer and seconded by Trustee Yordy, the Board voted to set a special meeting of the Board of Trustees to discuss the 2019 Appropriations Budget at 5:00PM on January 23, 2019 at the Ross Township Government Center.

The vote of the Board shows as follows: All present voted yes, motion carried.

Motion 19-008

Upon motion by Trustee Ballauer and seconded by Trustee Willsey, the Board voted to retire to executive session to consider confidential information related to the marketing plans, specific business strategy, or to negotiations with other political subdivisions respecting requests for economic development assistance in accordance with Ohio Revised Code Section 121.22(G)(8). Time: 6:57 p.m.

The vote of the Board shows as follows: All present voted yes, motion carried.

Motion 19-009

Upon motion by Trustee Ballauer and seconded by Trustee Yordy, the Board voted to return from executive session to the regular meeting at 7:50 p.m.

The vote of the Board shows as follows: All present voted yes, motion carried.

Motion 19-010

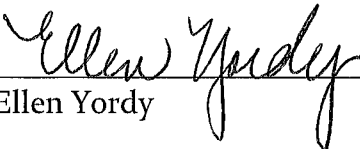
There being no further business to come before the Board at the time; upon motion by Trustee Ballauer and seconded by Trustee Willsey, the Board voted to adjourn the meeting.

The vote of the Board shows as follows: All present voted yes, motion carried.

The next regular meeting of the Ross Township Board of Trustees will be held on January 17, 2019 at 6:00 pm at the Ross Township Government Center.

A special meeting of the Ross Township Board of Trustees will be held on January 23, 2019 at 5:00 pm at the Ross Township Government Center to discuss the 2019 Appropriations Budget.

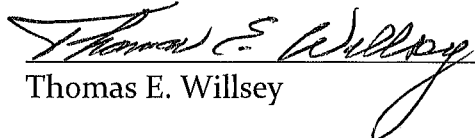
ROSS TOWNSHIP BOARD OF TRUSTEES



Ellen Yordy President



Keith Ballauer Vice President



Thomas E. Willsey Trustee

ATTEST:



Judy Huffman Fiscal Officer